

## Introducing Taskbar Icon Handler

<u>Overview</u>

## Taskbar Icons Provided by StepUp'96

<u>Taskbar Menu</u> <u>Taskbar Navigator</u> <u>Fast Exit</u> <u>CDROM AutoRun</u>

#### Using Taskbar Icon Handler

How to run Taskbar Icon Handler How to hide an icon you don't want to use How to restore a previously hidden icon How to access StepUp Menu via a Taskbar Icon How to quickly log off, shut down or restart computer How to toggle CDROM Autorun feature Using Control Menu of a Taskbar Icon



Taskbar Icon Handler is a component of StepUp'96 which you can use to access some of the commands provided by StepUp'96 through the Windows Taskbar. The current version of Taskbar Icon Handler provides the following icons:

#### Taskbar Menu

Allows you to choose commands of the StepUp Menu without selecting any file objects.

## Taskbar Navigator

Allows you to access Folder Navigator commands from the taskbar.

## Fast Exit

Allows you to quickly log off, shut down, or restart your computer.

### <u>CDROM AutoRun</u>

Allows you to turn on/off the CDROM Autorun feature of Windows.

When you install Stepup'96, Taskbar Icon Handler is installed automatically in such a way that all icons provided by StepUp'96 are always added to the Windows Taskbar whenever you start Windows. To access the function assigned to an icon, all you need is click the icon in the Taskbar with the mouse. Taskbar Icon Handler will display a menu, specific to each icon. You may choose a command from the menu, or dismiss the menu without choosing any command by clicking with the mouse anywhere on the screen outside the menu area or by pressing the Escape key.

If you click the icon with the alternative mouse button, the <u>Control Menu</u> for the icon is displayed. You can use its commands to control the loading on Windows startup option for the icon, display StepUp'96 Help, view the copyright and registration information, or remove the icon from the taskbar.

**Note** There may be other icons present in your Taskbar, installed by Windows or other utilities. Taskbar Icon Handler does not control their behavior, it manages only icons provided by StepUp'96.

Related topics:

Taskbar Icon Handler Help Contents



Taskbar Menu Icon allows you to access StepUp Menu commands directly from Taskbar. The name of the root node of the StepUp menu hierarchy is displayed as a tooltip for the Taskbar Menu Icon. If StepUp Menu Handler is not installed or no menu file is activated, StepUp Menu is not accessible via the Taskbar Menu Icon.

Note When you summon StepUp Menu via Taskbar Menu Icon, no file objects are assumed to be selected and therefore no file objects are passed to the StepUp Menu commands which use file macros. To work with such commands, you need to access StepUp Menu through the Windows Context Menu, by selecting file object(s) in question in the Explorer window and then clicking with the alternative mouse button.



Taskbar Navigator Icon allows you to access Folder Navigator commands directly from Taskbar. When you click the icon, the Folder Navigator menu is displayed, which contains the history list of folders you were accessing and the *Advanced* command, allowing you to use the advanced features of Folder Navigator.



Fast Exit icon allows you to quickly log off, shut down, or restart your computer. When you click the Fast Exit icon in the taskbar, the Fast Exit Menu is displayed, offering the following commands:

#### Shut Down

shuts down the computer to a point at which it is safe to turn off the power, and, if your system supports the power-off feature, turns the power off.

#### Restart

shuts down the computer and then restarts it.

#### Logoff

shuts down all running applications and processes and logs the user off.

The command you have chosen last time is shown in the menu in bold typeface. Its name is also displayed as a tooltip for the Fast Exit icon.

During the execution of the commands, the system looks for any unsaved documents or open MS-DOS sessions you might be working with, and prompts you to save the documents or end the MS-DOS sessions, accordingly, or to cancel the Fast Exit command.



Let us remind: while working, Windows polls repeatedly to detect if a CD-ROM disc has been inserted in the drive. When this situation is detected, the volume of the disc is checked for an Autorun.inf file. If the volume contains an Autorun.inf file, programs listed on the "open=" line in the file are run. This feature is enabled by default.

CDROM Autorun Icon allows you to turn on/off the automatic running of the data CDs when you insert them in the CDROM drive. The current state of this option is displayed as a tooltip to the CDROM Autorun Icon in the taskbar. To toggle the automatic running of the data CDs, click the CDROM Autorun Icon and choose the command from the menu displayed.

If you are running Windows 95, the switch to the opposite state of the Autorun function occurs immediately.

If you are running Windows NT, the change of the state is delayed until you log on to the system next time. StepUp'96 prompts you to re-logon after you use the CDROM Autorun icon.

- **Note** CDROM Autorun icon does not detect the presence of a CD-ROM drive in your system. If your system has no CD-ROM drive installed and you don't want the CDROM Autorun icon to appear in the taskbar, follow these steps:
  - 1. Click the CDROM Autorun icon in the taskbar with the alternative mouse button.
  - 2. When the Control Menu for the icon is displayed, make sure the 'Load on start up' option is unchecked.
  - 3. Click the CDROM Autorun icon in the taskbar with the alternative mouse button again.
  - 4. Choose Close in the Control Menu.
- **Note** CDROM Autorun icon does not affect the automatic playing of the *audio* CDs. <u>Click here</u> to now how to control the automatic playing of the audio CDs.
- **Note** CDROM Autorun icon does not work if the "Auto Insert Notification" option for your CD-ROM driver is turned off. <u>Click here</u> to now how to control this option.



Taskbar Icon Handler is run automatically every time you start Windows. During the initialization process, Taskbar Icon Handler checks the 'Load on start up' option for each of the icons provided by StepUp'96 and activates only those for which this option is turned on.

Alternatively, you can run Taskbar Icon Handler by running file Traylcon.exe from the folder in which you have installed StepUp'96. When you run it in this way, Taskbar Icon Handler ignores the 'Load on start up' options and adds all available icons to the taskbar.

# How to hide an icon you don't want to use

If you don't want the icon in question to be loaded on Windows startup, click the icon in the taskbar with the alternative mouse button and make sure the "Load on start up" option is not checked. This will keep the icon visible until you log off or restart Windows.

To hide the icon immediately, click the icon in the taskbar with the alternative mouse button and then click Close in its Control Menu.



Run Traylcon.exe from the folder in which you have installed StepUp'96.This will add all icons provided by StepUp'96 to the taskbar. If you want some or all of the icons to be loaded automatically on Windows start up, click each icon in question with the alternative mouse button and make sure the "Load on start up" option in its Control menu is checked.

## How to access StepUp Menu via a Taskbar Icon

Assuming the <u>**Taskbar Menu</u>** icon ( <sup>■</sup>) is present in the taskbar, click it with the mouse. When <u>StepUp</u> <u>Menu</u> is displayed, choose the command you wish to perform, or click anywhere on the screen to dismiss the menu without any command chosen.</u>

If no menu is shown after you have clicked the Taskbar Menu icon, <u>run Menu Designer</u> and <u>activate a</u> <u>menu file</u> as the StepUp Menu.

# How to quickly log off, shut down or restart computer

Assuming the <u>Fast Exit</u> icon ( $\clubsuit$ ) is present in the taskbar, click it with the mouse. Then choose the command you wish to perform from its menu, or click anywhere on the screen to dismiss the menu without any command chosen.

# How to toggle CDROM Autorun feature

Assuming the **<u>CDROM AutoRun</u>** icon (<sup>(2)</sup>) is present in the taskbar, click it with the mouse. Then choose the command from its menu, or click anywhere on the screen to dismiss the menu without any command chosen.



When you click a taskbar icon provided by StepUp'96 with the alternative mouse button, the Control Menu for the icon is displayed. It offers the following commands:

#### Load on start up

When checked, causes Taskbar Icon Handler to add the icon to the taskbar during Windows startup.

#### Help

Use this command to display StepUp'96 Help. From the opening screen, you can jump to step-bystep instructions for using StepUp'96 and various types of reference information. Once you open Help, you can click the Contents button whenever you want to return to the opening screen.

#### About...

Use this command to display the copyright and registration information for StepUp'96.

#### Close

Use this command to remove the icon from the taskbar. If will be added to the taskbar again next time you log on to or reboot your computer, unless the **Load on start up** option is not checked for the icon. If you close all icons provided by StepUp'96, the Taskbar Icon Handler removes itself from the memory. To load the icons again, <u>run Taskbar Icon Handler</u>.